



ACADEMIC PAYMENT SCHEDULE

Academic Year Faculty & Teaching Associates

The 2024-2025 Academic Year consists of 84 academic work days for the fall 2024 semester and 86 academic work days for the spring 2025 semester. Combined, fall and spring consist of 170 academic work days.

The academic year payment schedule applies to faculty and teaching associates appointed for one semester, an academic year, and consecutive fall and spring semesters. In general, faculty and teaching associates receive six (6) equal payments for each semester over a six month period. Academic year or consecutive fall and spring appointments will receive twelve payments over a twelve month period.

Fall 2024 begins on August 19, 2024 and ends on December 20, 2024. The first paycheck for the semester is scheduled for September 30, 2024 or October 1, 2024 for direct deposit. The first pay period includes academic work days from August 19, 2024 through September 30, 2024.

Spring 2025 begins on January 21, 2025 and ends on May 23, 2025. The first paycheck for the semester is scheduled for February 28, 2025 or March 3, 2025 for direct deposit. The first pay period includes academic work days from January 21, 2025 through February 28, 2025.

The final paychecks for the fall and spring semesters are subject to change when the following conditions apply:

1. Late start – the effective date of the appointment is after the first day of the semester.
2. Leave without pay or dock time – if any academic days in the semester are reported as unpaid.
3. Timebase changes – changes in teaching load (WTU’s) effective mid-month or after the first day of the semester.

The final paycheck for tenure track, academic year, three year, and consecutive fall and spring appointments is paid in the August 2025 pay period. These earnings reflect the timebase/units and salary assigned in the fall semester.

Academic Year		Fall					Spring							
Payments	Semester	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	
6 Equal Installments	Fall Only	X	X	X	X	X	X							
	Spring Only						X	X	X	X	X	X		
12 payments	Consecutive Fall & Spring	X	X	X	X	X							X	
							X	X	X	X	X	X		