

WELCOME, MYESHIA!
CSUEB at Work | Employee Portal

What are you looking for?

Personnel Transaction Request
Sandy Jones Baby Bumblebee

Status: Submitted

Personnel Transaction Request Name		Approval Office	
Bumblebee-000596241-2024-05-10		Administration and Finance	
Employee Type		Peoplesoft Position Number	
Staff		00005004-HRIS/ Sr. Business Sys Analyst	
Employee Classification		Position Name	
Permanent / Probationary		HRIS/ Sr. Business Sys Analyst	
Employee Name		Department	
Sandy Jones Baby Bumblebee		Human Resources	
Category		Effective Date	
Appointment		5/10/2024	
Sub Category		Expected End Date	
New			
Sub Category 2		Expected Return Date	
Action Description		Last Day Physically Worked	
New employee to CSUEB			
Pay Frequency		Probation Code	
Monthly		A = On probation, no probationary or permanent status in another class or range	
Requisition		Salary	
		9,500.00	
		Actual Salary	
		\$9,500.00	
		Grade	
		2	
		Step	
		0	
Alternate Work Schedule			
Alternate Work Schedule OR Part-Time?		Week 2 Monday	
<input type="checkbox"/>		Week 2 Tuesday	
Week 1 Monday		Week 2 Wednesday	
Week 1 Tuesday		Week 2 Thursday	
Week 1 Wednesday		Week 2 Friday	
Week 1 Thursday		Week 2 Saturday	
Week 1 Friday		Week 2 Sunday	
Week 1 Saturday			
Week 1 Sunday			

Approval History (2)			
Step Name	Date	Status	Assigned To
Vice President	4/19/2024 8:53 AM	Pending	Myeshia Armstrong
Approval Request Su...	4/19/2024 8:53 AM	Submitted	Erica Escamilla

Created By: Erica Escamilla, 4/19/2024 8:53 AM
Last Modified By: Erica Escamilla, 4/19/2024 8:53 AM

CSUEB@Work

- A – Return to Dashboard**
- B – Current Status of the Transaction**
- C – Edit a Transaction**
- D – Approval History**
- E – Approve a Transaction**
- F – Reject a Transaction**
- G – Reassign a Transaction**
- H – Transaction Details**
- I – Initiator**
- J – Last Editor**
- K – Knowledge Base – HR content coming soon...**
- L – Notification Alert**