



## IF YOU ARE APPROACHED BY AN IMMIGRATION OFFICER ON CAMPUS

- Remember to **REMAIN CALM** if the interaction causes concern – **Safety is our top priority.**
- Inform the immigration officer, **“I AM NOT AUTHORIZED TO ASSIST YOU; PLEASE WAIT WHILE I CONTACT THE ADMINISTRATION.”** (this is both lawful and advisable to say)
- You may choose to shut the door to prevent entry of any non-student or non-employee in a Non-Public space such as your classroom, office, or program space (see [CSUEB TPM Addendum](#) for identified spaces). Students and authorized university personnel are allowed in “Non-Public spaces.”
- **CALL University Police at 510-885-3791 (24 hours)**, tell the dispatcher, **“I HAVE A FEDERAL IMMIGRATION OFFICER AT MY DOOR (or IN MY CLASSROOM, OFFICE, or PROGRAM SPACE), I NEED A UNIVERSITY POLICE OFFICER TO COME TO MY LOCATION.”** Let them know your location. **UPD will assess their warrant and authorization.** UPD will NOT assist immigration enforcement. You may also call the President’s Office at 510-885-3877 during business hours on weekdays from 9am to 5pm. Ask for the Chief of Staff.
- If immigration enforcement officers are in your space and refuse to leave, or if they declare exigent circumstances (situations requiring immediate action such as preventing harm to others), or if they enter nonpublic spaces without permission, **DO NOT interfere or obstruct them. Immediately contact UPD at 510-885-3791.**
- **YOU HAVE THE RIGHT TO REMAIN SILENT AND REFUSE CONSENT TO A SEARCH. DO NOT SHARE ANY PERSONAL or EDUCATIONAL INFORMATION**, including location, of any student or employee.
- **Call 911 if you are concerned about your physical safety.**

Within 24 hours email [president@csueastbay.edu](mailto:president@csueastbay.edu) regarding the incident.