

# CAL EAST STATE BAY



## Graduate Application Guide 2024-2025

## Cal State Apply Application Guide 2024-2025

### About this guide

This guide assists graduate applicants through completing most parts of the Cal State Apply application, including: preparing to apply, completing all the quadrants, and lastly, submitting your application. While some parts of the application may not be covered in this guide, you can find detailed help text within the Cal State Apply application and the [Applicant Help Center](#)

**What is Cal State Apply?** Cal State Apply is the Centralized Application System for all 23 universities in the California State University (CSU) system. You only need to submit ONE Cal State Apply application even if you are applying to multiple CSU universities (Note: each campus you apply to requires a \$70 fee).

### When to Apply

Term	Application Opens	Application Priority Deadline
Fall	October 1st	June 1st
Spring	August 1st	November 1st
Summer	February 1st	April 1st

\*Please note that some graduate programs may have different deadlines. Always check with your academic [department](#) for the latest information.

### Preparing to Apply

Be sure to have the following before you begin your application:

- Colleges attended, degrees earned, units attempted and earned and grade point average
- Your Social Security number, if you have one
- Your Citizenship Status
- Credit Card or PayPal account (Application fees are due at time of submission)
- Annual income

### How to Apply

Apply by visiting the [Cal State Apply](#) webpage.

Select a term for which to apply from the dropdown menu and click “Apply Now”



**FIND YOUR FUTURE  
AT THE CALIFORNIA  
STATE UNIVERSITY.**

# CAL STATE **APPLY**

With 23 universities spanning the state, and thousands of degrees to choose from, the CSU offers you more choices and connections than any other public higher education institution in the nation. One application opens infinite possibilities. Start your journey today.

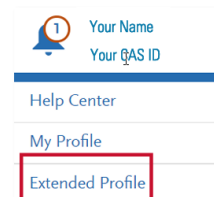
Select a Term to Apply For ▼  
Select a Term to Apply For  
Fall 2024  
Spring 2024  
Winter 2024  
Summer 2024

Campuses and programs may have different application deadlines. Visit [Application Dates & Deadlines](#) to find yours. Visit our [Applicant Help Center](#) for additional assistance.

Create an account or sign in if you already have one.

## Extended Profile

After creating an account, you will complete the questions on the Extended Profile. Be sure to answer questions on the Extended Profile correctly. The answers you provide on the Extended Profile determine which question blocks (tiles) appear for the remainder of the application and what programs (majors) are available for you to choose. Come back to your questions on the Extended Profile any time if you need to make corrections by clicking your name on the top right-hand corner. →



Under “Degree Goal”

- What degree, credential, or certificate are you applying for?
  - Please select “Second Bachelor’s Degree and Beyond (e.g. Master’s, Teaching Credential, Certificate, Doctoral)”
- Please select one or more of the following degree goals
  - Select “Graduate” to view Masters and Doctoral listings
  - Select “Teaching and Service Credentials” to view credentials
  - Select “Certificates” to view certificate listings

## 1. Degree Goal

\* What degree, credential, program or certificate are you applying for?

- First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)
- Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)
- CSU Summer Arts





\* Please select one or more of the following degree goals.

- Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)
- Graduate (e.g. Master's, Doctoral) or Professional's Degree
- Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)
- Certificate

**Important!** Your selection now will determine the majors/programs you can view next.

### Program selection

Continue to the "Add Programs" page

- Click on the  button and select Cal State East Bay.
- Find the program you wish to apply for and click on the  sign. It will change into a  and that is your confirmation that the major has been successfully selected! You can click on the  button at the bottom of the page.

— CAL STATE —  
**APPLY**

My Application      Add Program      Submit Application ⓘ

### Add Programs

You must select at least one program to begin your application. Use the search filters below to locate programs by Campus Name, Start Term, Delivery, and Source. When using the Search field, results are limited to matching on program name or organization.

Find Program | View Selected Programs

Search for a Program or Organization

Showing results for: X Available Programs

Add	Program Name	Campus Name	Degree Type	Start Term	Academic Year
<input type="checkbox"/>	Agricultural Education	Cal Poly San Luis Obispo	MAGED	Winter	2025
<input type="checkbox"/>	Agricultural Education & Specialist Credential/Certificate - A...	Cal Poly San Luis Obispo	MAGED	Winter	2025
<input type="checkbox"/>	Agriculture	Cal Poly San Luis Obispo	MS	Winter	2025
<input type="checkbox"/>	Architectural Engineering	Cal Poly San Luis Obispo	MS	Winter	2025

Close

- Available Programs
- Past Programs
- Future Programs
- Campus**
- Search Campus
- CSU Bakersfield
- CSU Dominguez Hills
- CSU Fullerton
- CSU Long Beach
- CSU Monterey Bay
- CSU Northridge
- CSU San Bernardino
- Cal Poly Humboldt
- Cal Poly Pomona
- Cal Poly San Luis Obispo
- Cal State Channel Islands
- Cal State East Bay**
- Cal State LA
- [See Less](#)
- Delivery

Review your program selections and select “ [Continue To My Application >](#) ”

- On this page you will be able to confirm how many campuses/majors you have applied to, and the total application fee before you “continue to my application”.

**Tip!** Always confirm Cal State East Bay is listed along with the major of choice to ensure your application is coming to us!

**Tip!** Double-check that you have selected the appropriate application term before moving to the next step!



## My Application

Complete the four quadrants of the “My Application” page:

**My Application**

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**Latest Notifications**

- Your Cal State Apply application is ready for your review 10/02/2023
- We're transferring your Cal State Apply information 10/02/2023

[View My Notifications](#)

**Personal Information**  
0/7 Sections Completed

**Academic History**  
0/3 Sections Completed

**Supporting Information**  
0/1 Sections Completed

**Program Materials**  
0/1 Sections Completed

Need some extra help? Visit our [Cal State Apply Applicant Help Center](#) for tips on completing your application.

### Quadrant 1-Personal Information

This section includes but is not limited to questions on

- Biographic information
- Contact information
- Citizenship information
- Race and Ethnicity
- Financial and Parental information

**Tip!** When completing the Residency section, AB540 applicants should select the options below:

- Select the value that best describes your U.S. Citizenship- None
- Country of Citizenship- None
- If you were born outside of the U.S., what year did you or will you move to the U.S.?- enter the year
- "Do you claim California Residency?-YES

**Tip!** Make sure to enter your Social Security number if you have one. Though it is not necessary to complete this application, it will help facilitate the FAFSA/CADAA matching process for the Financial Aid department.

**Tip!** Independent students will find two income-related questions: Adjusted Gross Income and Untaxed Income. Please enter amounts for each. Your total income is the sum of these two figures.

### Quadrant 2-Academic History

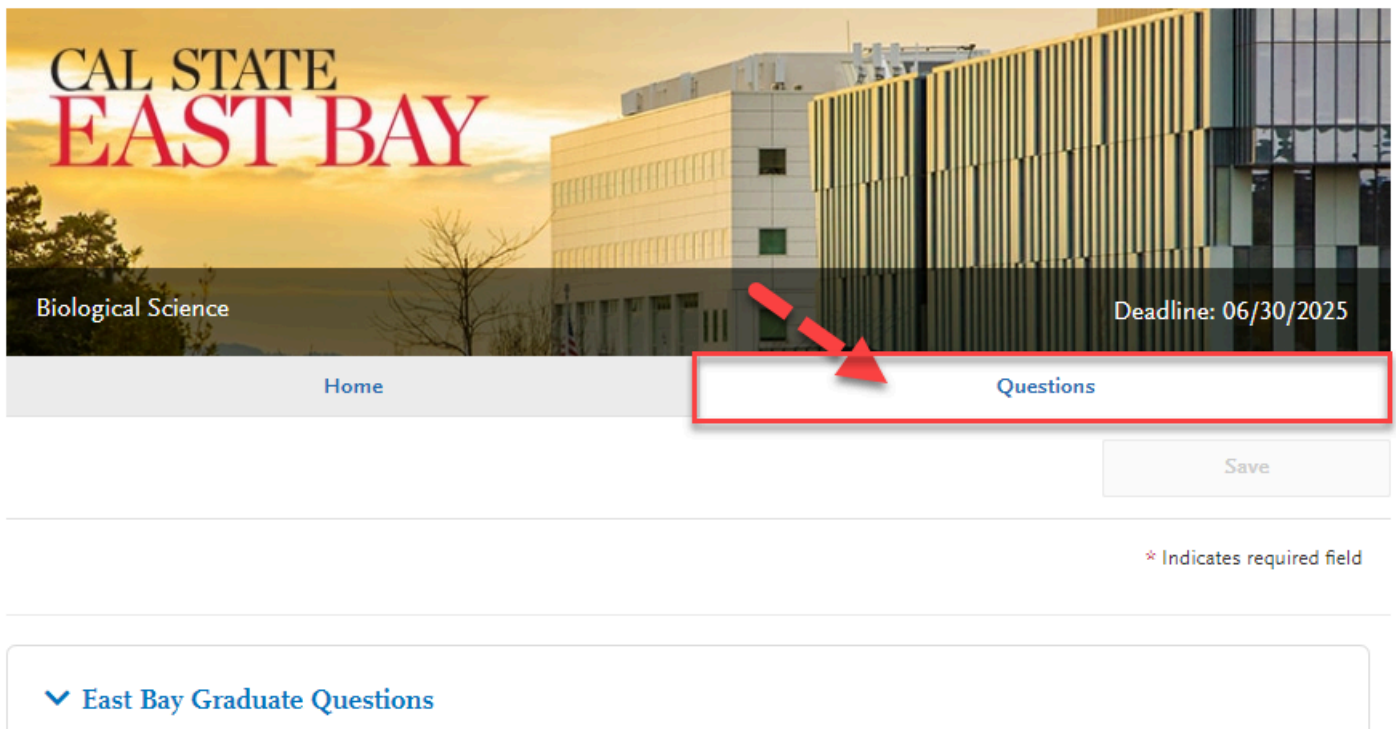
- Colleges and universities attended- list all institutions you have attended before and after your bachelor's degree
- Standardized test scores- if applicable, enter your test scores here for GMAT, GRE, etc.
- GPA entries- enter the GPA from all your institutions.

### Quadrant 3-Supporting Information

This section allows you to detail your professional work history. While not mandatory for the university application, some graduate programs may require this information. Always consult your desired academic department before omitting this section.

### Quadrant 4-Program Materials

This section outlines specific program requirements and application instructions. For comprehensive information on required materials and submission procedures, please visit the program landing page. Thoroughly review all tabs in this section for detailed guidance.



CAL STATE EAST BAY

Biological Science

Deadline: 06/30/2025

Home Questions

Save

\* Indicates required field

▼ East Bay Graduate Questions



**Tip!** Need help with your Letter of Recommendation? Check out our [helpful guide](#).

## Submit your application

You've reached the final step of the Cal State Apply application. Once you click the submit button, you will be asked for your payment information. Please have your credit card or PayPal ready.

My Application Add Program Submit Application 1 Check Status

### Submit Application

Review your program selections here, check on status of individual program tasks, and pay for your program selections.

Once your application is submitted, no changes or refunds can be made.

APPLICATIONS READY FOR SUBMISSION: 1 TOTAL FEE(S): \$70.00 [Submit All](#)

Sort By: Deadline

East Bay Graduate Biological Science 1 Term: Fall [Download](#) [Share](#) Deadline 06/01/2024

[Submit](#)

**Tip!** Double-check your campus! Ensure "Cal State East Bay" is selected before submitting. This section confirms your chosen CSU and program.

## Your Cal State application is in! What's next?

- **NetID:** Within the next few business days, you will receive an acknowledgement email that includes your NetID and instructions on how to activate it. Your NetID is your personal CSU East Bay identification number that allows you online access to student self-service systems, such as your Cal State East Bay email account (Horizon), Canvas, and MyCSUEB. Make sure to regularly check your campus email for important information regarding your application and for announcements from the University.
- **Contact your academic department** and finalize any departmental application requirements.
- **Submit your transcripts** to the university! Remember to order official transcripts from every institution you have attended!
  - a) Electronic transcripts can be sent directly to: [electronictranscripts@csueastbay.edu](mailto:electronictranscripts@csueastbay.edu)
  - b) If your institution only provide paper transcripts, please have them mailed to the address below:

ATTN: Office of Admissions  
California State University, East Bay  
25800 Carlos Bee Blvd.  
Hayward, CA 94542





## Special Instructions for Late Applicants

Prospective students granted late application approval will receive an invitation code to access and submit the application beyond the original deadline. The code must be entered in the “Add Program” section of the application by clicking on “enter invitation code”.

You must select at least one program to begin your application. Use the search filters below to locate programs by Campus Name, Start Term, Delivery, and Source. When using the Search field, results are limited to matching on program name or organization (i.e., Fullerton Undergraduate). You can add additional programs from the... [Show More](#)

[Find Program](#) | [View Selected Programs](#)

Search for a Program or Organization

Showing results for:  Available Programs

Add	Program Name	Campus Name	Degree Type	Start Term	Academic Year	Location	Deadline
<input type="checkbox"/>							

Click the hyperlink first, then insert code

You will receive a confirmation message once the invitation code has successfully been submitted

You must select at least one program to begin your application. Use the search filters below to locate programs by Campus Name, Start Term, Deliv

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### Find Program

Search for a Program or C

Showing results for:  Invitation Code: 59Ft-91rg-pw5p-9rWE  Past Programs [Reset Search](#)

Add	Program Name	Campus Name	Degree Type
<input type="checkbox"/>	EAST BAY GRADUAT		
<input checked="" type="checkbox"/>	Applied St		Certificate
<input checked="" type="checkbox"/>	Biological Science	Cal State East Bay	MS

The following list of programs are made available by invitation code: 59Ft-91rg-pw5p-9rWE

ⓘ You may select only one program with this code.



## **I am having a technical issue with completing the application**

How can I contact customer support? First, please visit the [Cal State Apply Help Center](#), which can assist you with completing your application. If you need additional support from customer service, you will find their contact information and Live Chat options on the Help Center website. Live Chat is the fastest way to receive assistance.

For faster service, log in to the application and chat with us. Alternatively, contact us at [support@calstateapply.myliaison.com](mailto:support@calstateapply.myliaison.com) or **857-304-2087**

## **I want to know more about tuition costs**

[Visit the Student Financials page for the latest information.](#)

Phone: (510) 885-3767

Email: [studentfinance@csueastbay.edu](mailto:studentfinance@csueastbay.edu)

## **Are there any scholarships or financial aid for graduate students?**

Check out our Graduate Opportunities and Financial resources pages:

<https://www.csueastbay.edu/financialaid/grad-students1/index.html>

<https://www.csueastbay.edu/financialaid/index.html>

\*This document was last updated 9.3.24

